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DATE: June 13, 2014
TO: ESD 112 Region Superintendents
FROM: Tim Merlino, Chief Finance Officer
SUBJECT: 2014-15 Interlocal Agreements

Enclosed please find the interlocal agreements and amendments for services ESD 112 is and will continue to provide the District in 2014-2015. Also enclosed is a summary of contracts showing the new interlocal agreements you are receiving as well as the amendments to the prior year's agreement.

As you might recall, we made minor revisions to the interlocal agreements last year. The revisions were necessary to align our practices with language in the agreement, and they were intended to simplify our collective processes for approving and documenting contracted services. In prior years, the interlocal agreements said they would be automatically renewed each year unless the District notified the ESD several months in advance of the end of the year that it was terminating the agreement. Despite language that said the agreement was automatically renewed for another year, ESD always sent out a new contract. This practice created confusion as it didn't align with language in the agreement and it created extra work to generate, track and store extra unnecessary agreements.

Beginning this year, when there are not any changes to the services or fees, ESD will not be sending out new agreements. Instead, the agreement will be renewed for another year with the exact same terms. If the ESD or the District has requested changes to the services or to the fees, the ESD will send an amendment to the agreement that addresses the new changes. This year, we enclosed a copy of the initial/underlying agreement along with the amendment. Next year, we will only be sending out the amendments. This will improve budgeting processes and simplify contract procedures.

Please review, sign and return all copies of the agreements and the amendments to ESD 112. Countersigned copies will be returned to you.

Please contact Lauren Tycksen, Budget Specialist, at 360-952-3528 if you have any questions.

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